



Continuous Professional Development (CPD) Record 持續專業發展記錄

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Item No. 項目編號	Organizer Name 主辦者名稱	Title of Course / Talk / Conference / Lecture / Seminar etc. 課程、講座、會議、演講、 研討會、座談會標題	Date Awarded (Day / Month / Year) 獲頒日期 (日/月/年)	Duration Attended (In Hours) 出席時數（小時）			Documentary Proof * (Yes / No) 證明文件 * (有/無)
				CPD Category 類別(A)	CPD Category 類別(B)	CPD Category 類別(C)	
1	OSHC	Online Seminar on Work Safety of Repair, Maintenance, Alteration, Addition (RMAA) and Bamboo Scaffolding	09-Jan-2023	2			Yes
2	OSHC	Online Open Seminar on Pre and Post Holiday Work Safety - Safety at Work in Confined Space	10-Jan-2023	1.5			Yes
3	HKOSHA	Webinar on "Design for Safety, a consultant's perspective"	11-Jan-2023	1.5			Yes
4	OSHC	Online Open Seminar on Safe Operation of Heavy-duty Machinery and the Related Legislative Requirement	31-Jan-2023	1.5			Yes
5	HKISP	保安及物業管理交通法例分享會	15-Feb-2023		2		Yes
6	OSHC	Online Open Seminar on Professional Ethics and Integrity of Safety Officers	28-Feb-2023	1.25			Yes
7	自修	ISO/IEC 27001:2022 Information security, cybersecurity and privacy protection	01-Mar-2023			6	Yes
8	IOSH	Webinar on "Design for Safety, A Hong Kong Consultant’s Perspective"	07-Mar-2023	1.5			Yes
9							
10							
Sub-Total:				9.25	2	6	
Total:				17.25			

* All documentary evidence must be appended with the specific Category and Item Number indicated at the beginning of each document. For instance, if submitting a PDF file of an attendance certificate under Category A with Item Number 1, the file should be appropriately renamed as "Appendix A1 - ABC.pdf." 所有證明文件須於檔案名稱的開頭註明CPD類別及項目編號。例如證書文件為PDF檔文件，其屬於CPD類別A，項目編號為1，則該文件應命名為「附件A1 - ABC.pdf」。

I hereby declare that all the information provided in the aforementioned categories is true and accurate to the best of my knowledge. There are no omissions or inaccuracies in the details provided. I affirm my commitment to maintaining the integrity of this information for professional and compliance purposes. 本人鄭重作出聲明，上述提供之所有資訊及內容皆屬準確無誤，並以本人所知的情況下沒有遺漏或不實之處。本人承諾將致力維護此資訊之正確性，以符合專業及合規要求之目的。

Signature (簽署):

Date (日期): 29-Dec-2023



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Relevant Continuing Professional Development (CPD) categories are outlined below, detailing the content that may or may not be included in each category. This list is not exhaustive, and the CPD Committee may consider additional items suggested by members. Generally, day-to-day work and work-related activities should not be considered CPD.

相關有效的持續專業發展(CPD)類別如下：下面列出了每種類別的相關CPD可能包括或不包括的內容。此清單並非詳盡無遺，CPD委員會可能會考慮成員建議的其他項目。一般而言，日常工作和與工作相關的活動不應被視為CPD。

Records of Category A - Education and Training (Minimum 4 Hours, Maximum 18 Hours):

甲類：教育和培訓（最少 4 小時，上限 18 小時）：

- * Participation in formal, organised training activities such as policing, security, law enforcement, intelligence, counter-terrorism, criminology/criminal psychology, command, property management, risk management, language training, computer courses, marketing and business skills, project management, business administration, occupational health and safety, first aid, negotiation skills, or relevant training courses and seminars.

參加正式的，有組織的培訓活動，例如：警政、保安、執法、情報、反恐、犯罪學/犯罪心理學、指揮官、物業管理、風險管理、語言培訓、計算機課程、營銷和商業技能，項目管理、工商管理、職安健、急救、談判技巧或相關項目訓練課程或研討會。
- * Writing and presenting articles or book reviews on policing, security, law enforcement, intelligence, counter-terrorism, criminology/criminal psychology, command, property management, risk management, language training, computer courses, marketing and business skills, project management, business administration, occupational health and safety, first aid, negotiation skills, or related topics.

撰寫及公開發表警政、保安、執法、情報、反恐、犯罪學/犯罪心理學、指揮官、物業管理、風險管理、語言培訓、計算機課程、營銷和商業技能，項目管理、工商管理、職安健、急救、談判技巧或相關項目文章或出版書評。

Records of Category B - Professional Activities (Minimum 2 Hours, Maximum 16 Hours):

乙類：專業活動（最少 2 小時，上限 16 小時）：

- * Activities beyond Category A related to the institute's objectives, such as networking events or visits, seminars held in the workplace on security-related issues, and public forums.

甲類以外與本學會宗旨相關的推廣活動，例如：交流會或參觀、研討會，包括在工作場所內舉辦與保安相關議題的研討會、公眾論壇。
- * Institute-related work, such as serving on the institute's executive committee or undertaking voluntary work for public organisations such as QF-ITAC and SSTB.

學會的工作，例如本會幹事會、或其他公共機構義務工作，例如：QF-ITAC、SSTB。
- * Providing lectures or audio-visual presentations relevant to the institute's objectives.

提供與本學會宗旨相關的講座或視聽演講。

Records of Category C - Individual Self-Study (Minimum 2 Hours, Maximum 6 Hours):

丙類：個人自修（最少 2 小時，最長 6 小時）：

- * Regular reading, including journals, books, articles on global websites, and other publications as part of specific topic research, such as ASIS SECURITY Magazine, Aviation Security International Magazine, China Security Magazine, or security-related books.

定期的閱讀，針對與保安專業相關期刊、書籍，全球網站上的文章以及作為特定主題研究的一部分的其他出版物如：ASIS SECURITY Magazine、Aviation Security International Magazine、中國保安雜誌或與保安相關書籍等。
- * Reading newspapers or other periodicals is not counted in CPD unless it is part of a self-directed research project.

閱讀日報或其他期刊不計算在 CPD 中，除非它是屬於您自我引導的研究計劃當中一部分。